

David A. Paterson
Governor



Deborah VanAmerongen
Commissioner

New York State Division of Housing and Community Renewal
Office of Rent Administration
Gertz Plaza
92-31 Union Hall Street
Jamaica, NY 11433

May 18, 2009

This is in response to your letter of April 7, 2009 regarding your rights in collecting on an overcharge award (Docket #'s BF210565R & JD210102RO).

You wish to have this order satisfied and wish to understand your rights. Enclosed, please find DHCR Fact Sheet #16, *Collecting Overcharges in Rent Stabilized Apartments in New York City*, which explains both the **Offset Method** and **Judgment Method**.

Should you choose to utilize the **Judgment Method**, the applicable forms (RN-14 and RN-14:1) are also enclosed for your convenience.

I trust that I have answered your questions as fully as possible.

Sincerely,

A handwritten signature in black ink, appearing to read "Bruce Falbo", with a long horizontal flourish extending to the right.

Bruce Falbo
Bureau Chief
Rent Information Bureau

BF:JDL
LOG #COL-2542
Enclosures